



EASTERN POWER DISTRIBUTION COMPANY OF ANDHRA PRADESH LIMITED

CORPORATE OFFICE :: VISAKHAPATNAM

P&T Colony, Seethammadhara, Visakhapatnam – 530 013

CIN : U40109AP2000SGC034117

Memo.No.EPCOR-06001(03)/23-SAP-HCM-COR/E-445488/I.No. I/527390/2024 Dated 19/03/24

Sub:-APEPDCL-SAP/HCM – Introducing Income Tax TDS module under the head of salaries through UDYOGI NESHTHAM Application - Integrated with SAP-HCM –Instructions - Issued - Regarding.

It is to inform that an application in UDYOGINESHTHAM integrating with SAP-HCM ERP, is developed now to facilitate easy processing of IT Returns and also to minimize the manual intervention to the possible extent with regard to TDS to be deducted under Section 192; under the head of salaries.

2) The detailed process is as follows:-

- a. March salary paid in April to February salary paid in March is the financial year for arriving Income Tax
- b. Each and Every Employee has to login in UDYOGI NESHTHAM APP and to submit their savings, exemptions details under various sections of IT Act, duly selecting OLD/NEW Regime of Tax by March 20th of beginning of the Financial year other than the details of savings/deductions viz GPF, GIS, LIC SSS, EPF, Profession tax, HBA (incase loan taken from Department) which are already available with the DDO/Employer.
- c. A provision is created to enable the employees to upload documents in the APP relating to proof of savings, exemptions mentioned in the APP for verification and allowing/disallowing the same by the DDO as per the Act.
Single File of 12MB size in PDF format can be uploaded.
- d. In case workers login in Employee Official login , the ADMINS can view the list of employees applied/submitted the ITR details can down load the list into excel for verification
- e. February month salary is set as basis to project next financial year tentative total Gross salary for computation of Tax.
- f. Based on the Projected Gross salary available in SAP-HCM and also based on the inputs given by the employee in the APP, system calculates the total TDS to be deducted and divides the same into 12 equal amounts and TDS for 1st month will be deducted accordingly.
- g. After deducting the TDS for the 1st month of the Financial year, March month salary already paid is set as basis for computation of tax for remaining 11 months and Gross salary for 11 months will be projected, TDS calculated based on the inputs already available in the APP, TDS arrived shall be divided into 11 equal amounts and 2nd month TDS will be

recovered. This process will be continued up to 11 months of the Financial year. After completion of 11 months, for the last month of the financial year i.e February Month Gross pay particulars from SAP-HCM are mapped to UDYOGINESHTHAM APP so that Final Total Gross salary will be arrived and TDS for the last month will be calculated and deducted and again mapped to SAP-HCM for processing the Pay Roll.

- h. The monthly TDS amount calculated will be transmitted to SAP-HCM for processing of salaries.
- i. Accordingly, Total TDS of each and every employee will be deducted based on the system based calculations as per act minimizing the manual intervention in deducting the TDS by the DDO/Employer.
- j. In case, non submission of ITR details through the UDYOGINESHTHAM APP, system default calculates the TAX under new regime of Tax and TDS will be deducted accordingly.
- k. In case, Employees opts to change of Regime of Tax from Old to New; New to Old as the case may be provision in the UDYOGI NESTHAMAPP is enabled upto 31st August of the current Financial year only.
- l. In case of change of TDS either to increase the amount or to decrease the amount, due to various reasons, LOGINS are provided to the Accounts Officer/Expenditure of the respective Circles , Pay Officer, Accounts Officer/CPR of Corporate Office for taking necessary action on case to case basis, strictly as per the Income tax Act only.

3) The detailed manual relating to process on application of Income tax Module under the head of Salaries through UDYOGI NESHTHAM which is integrated with the SAP-HCM is enclosed herewith.

4) In view of the above, all the Superintending Engineers/Operation Circles, all the Executive Engineers/Operation Divisions, all the Executive Engineers /Transformers Divisions, Accounts Officer/CPR, all the Accounts Officers/Expenditure of Circles, All Assistant Accounts Officers/ERO are hereby instructed to take necessary action to implement the Income Tax Module application developed in UDYOGINESHTAHM APP integrated with the SAP-HCM Relating to TDS under the Head of salaries. Further, they are also directed to follow the Circulars/Orders/Provisions of Income Tax Act issued from time to time without any deviation.

Encl: Manual

PRUDHVI TEJ IMMADI, IAS
CHAIRMAN AND MANAGING DIRECTOR

To

All Superintending Engineers/Operation/Circle
All Executive Engineers/Operation Divisions
All Executive Engineers/Transformers/
The Pay Officer/Corporate Office/Visakhapatnam
The Accounts Officer/CPR/Corporate Office/Visakhapatnam

All Accounts Officers/Expenditure/
All Assistant Accounts Officers

Copy to:

The EE/T to CMD Peshi/Corporate Office/Visakhapatnam
The Dy.EE/T to Director/Operation Peshi/Corporate Office/Visakhapatnam
The Dy.EE/T to Director/Projects peshi/Corporate Office/Visakhapatnam
The AO to Director/Finance &HRD peshi Corporate Office/Visakhapatnam
All Chief General Managers/Corporate Office/Visakhapatnam
The Chairman /CGRF/Corporate Office/Visakhapatnam
All General Managers/Corporate Office/Visakhapatnam
The Superintending Engineer/DPE/Enquiries/Corporate Office/Visakhapatnam
All Senior Accounts Officers
The EE/IT/Corporate Office/Visakhapatnam
All Accounts Officers/Revenue
All Dy General Managers
The Company Secretary/Corporate Office/Visakhapatnam
The Public Relations Officer/Corporate Office/Visakhapatnam
All Personnel Officers
All 2nd level SAP-HCM Core Team Members Circles & Co-Ordinator/RJMV&ELR

Stock File

Signed by Prudhvi Tej

Immadi

Date: 19-03-2024 11:58:47

Reason: Approved

Employee Login in Udyogi Nestham:

1. Employee has to log in to Udyogi Nestham Login for submitting the IT Returns.
2. Employee has to submit ITR every year in the month of March before 15th without fail.
3. Employee has to select Old or New Regime as per their benefits.
4. Need to enter all the particulars of Savings, Exemptions and deductions if any.
5. After entering all the details, Net Taxable income along with Tax Amount will be calculated and the monthly Tax payment will be calculated.
6. Employee has to submit the same to deduct the tax from monthly salaries automatically.
7. Employee can update the exemptions particulars in every month and the balance tax to be paid will be calculated based on the details and already deducted tax amounts.
8. The monthly tax amount calculated will be transmitted to SAP for processing the salaries.

Case Workers Login in Employee Official Login:

1. In case worker login, the Admins can view the list of employees applied the ITR and can download the list into excel for verification.

Employee Login submission of Income Tax Assessment

Udyogi Nestham

Home | New PRC Option Form | Personal Details | Pay Details | Medical Details | E-Books

About Me | Profile Settings | Change Password | User Manual

RAMANA V V
08-10-1998 to 31-05-2031

Working as WATCHMAN at CORPORATE OFFICE.

Udyogi Nestham

Home | New PRC Option Form | Personal Details | Pay Details | Medical Details | E-Books | Loans/Advances | Property Returns | TA Bill | Service History

Pay Slip | Year Wise Consolidated | Pay Drawn Details | GPF Slip | Form 16 | Pay Fixation Form | Sanctioned Paid Holidays | Income Tax Form

Employee Payslip

Month
Feb-2024

Employee ID
1019102

SUBMIT

Udyogi Nestham

Home

New PRC Option Form

Personal Details

Pay Details

Medical Details

E-Books

Loans/ Advances

Property Returns

TA Bill

Service History

Training Details

Leave History

Certificates & Department Test Details

Incentives & Punishment Details

New PRC Option Form

Personal Details

Pay Details

Medical Details

E-Books

Loans/ Advances

Property Returns

TA Bill

Service History

Training Details

Leave History

Certificates & Department Test Details

Incentives & Punishment Details

Registration

Pay Slip

Year Wise Consolidated

Pay Drawn Details

GPF Slip

Form16

Pay Fixation Form

Sanctioned Paid Holidays

Income Tax Form

(As amended upto Finance Act, 2023)

INCOME AND TAX CALCULATOR

Click here to view relevant Act & Rule

Employee ID

1019102

Name Of the Employee

RAMANA V V

Designation

WATCHMAN

Pan Number

ALAPV1221D

Financial Year

Select

Assessment Year

Tax Payer

Select

Regime Type

Select

Male / Female / Senior Citizen

Residential Status

Select

Income from Salary

1638690

Pay Slip

Year Wise Consolidated

Pay Drawn Details

GPF Slip

Form16

Pay Fixation Form

Sanctioned Paid Holidays

Income Tax Form

(As amended upto Finance Act, 2023)

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Male / Female / Senior Citizen

Male

Residential Status

Select

Income from Salary

1638690

Pay Slip

Year Wise Consolidated

Pay Drawn Details

GPF Slip

Form16

Pay Fixation Form

Sanctioned Paid Holidays

Income Tax Form

Income Gross Salary (After Standard Deduction & Professional Tax)		1535990
Deduct I) HRA[(Sec S.10(13A)]		
a) HRA Received		182292
b) Rent Paid		0
c) 10% on Pay +Da		117260
b-c:		0
d) 40% of Pay :		455736.0
Least of the Above :		0
Income From House Property ⓘ		
	Show Details	-200000
Capital Gains		
	Show Details	
Income From Other Sources		
	Show Details	
Profits and Gains of Business or Profession (enter profit only)		
Agricultural Income		
Deductions		
	Show Details	200000
Net Taxable Income		1235990
Net Taxable Income		1235990
Income Liable to Tax at Normal Rate ---		
	1235990	183297
Short Term Capital Gains (Covered u/s 111A) 15%		
Long Term Capital Gains (Covered u/s 112A) 10%		
Long Term Capital Gains (Charged to tax @ 20%) 20%		
Long Term Capital Gains (Charged to tax @ 10%) 10%		
Winnings from Lottery, Crossword Puzzles, etc) 30%		
Income Tax		183297
Surcharge		0
Health and Education Cess		7332
Total Tax Liability		190629

Total Tax Liability

190629

Due date of submission of return

Actual date of submission of return/date of completion of assessment

Relief

TDS/TCS/MAT (AMT) Credit Utilized

Detail of tax paid

Month	Income Tax Amount	Pending/ Paid
March-2024	15886	Paid
April-2024	15886	Paid
May-2024	15886	Paid
June-2024	15886	Paid
July-2024	15886	Paid
August-2024	15886	Paid
September-2024	15886	Paid
October-2024	15886	Paid
November-2024	15886	Paid
December-2024	15886	Paid
January-2025	15886	Paid
February-2025	15886	Paid
Total Income Tax Amount	190629	

Submit

Case Worker Login for Verification:

Home

Udyogi Nestham +

ISMS (ISO 27001) +

Employee Pay Particulars +

General +

Projects +

ఆంధ్ర ప్రదేశ్ తూర్పు ప్రాంత విద్యుత్ పంపిణీ సంస్థ

Eastern Power Distribution Company Of Andhra Pradesh Limited

(A Govt. of A.P Enterprise & An ISO 9001:2015 & ISO 27001:2013 Certified Company)

JA-CPR

Logout

Change Password

Objective:

Delivery of reliable and quality power at competitive rates.

PDCL to become a digital organization has started its digital transformation journey to improve customer experience across all consumer categories.

Information

Offices	
Circles	5
Operation Divisions	25
EROs	32
Sub Divisions	94
Sections	321
Mandals	212
No of Employees	7471

Company Assets	
EHT SS	85
33KV Feeders	593
33KV substations	932
11KV feeders	3953
Distribution Transformers	286741
LT Consumers	6676125
HT Consumers	4134

Home

Udyogi Nestham +

TA Bill

Income Tax Report

ISMS (ISO 27001) +

Employee Pay Particulars +

General +

Projects +

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JA-CPR

Logout

Change Password

Income Report

Financial Year*

Select

Submit

Home

Udyogi Nestham +

ISMS (ISO 27001) +

Employee Pay Particulars +

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Projects +

ఆంధ్ర ప్రదేశ్ తూర్పు ప్రాంత విద్యుత్ పంపిణీ సంస్థ

Eastern Power Distribution Company Of Andhra Pradesh Limited

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JA-CPR

Logout

Change Password

Income Report

Financial Year*

2024-25

Submit

Applications

	Employee ID	Employee Name	Designation	REGIME
	1076053	DINAKAR NAG NUNABARTHI	JUNIOR PERSONNEL OFFICER	OLD
	1071356	HARI NAGA PRASAD M	ASSISTANT EXECUTIVE ENGINEER	OLD
	1059268	LAKSHMINARAYANA KV	DEPUTY GENERAL MANAGER	OLD
	1071081	VARAHALA NAIDU M	PERSONNEL OFFICER	OLD
	1071389	SIVA RAMA KRISHNIA I	JUNIOR ACCOUNTS OFFICER	OLD
	1027056	RAVINDRA MUTTALA	CHEF GENERAL MANAGER	OLD

Home

Udyogi Nestham +

ISMS (ISO 27001) +

Employee Pay Particulars +

General +

Projects +

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Eastern Power Distribution Company Of Andhra Pradesh Limited

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JA-CPR

Logout

Change Password

Income Report

Financial Year*

2024-25

Submit

Income Tax 2024-25 For 1076053

For Excel Sheet Download

Serial Number	Description	Amount/ Data
4	Net Taxable Income	538106
5	Income Liable to Tax at Normal Rate	20121
11	Income Tax	20121
12	Surcharge	0
13	Health and Education Cess	855
14	Total Tax Liability	20926
19	Standard Deduction 16(a)	50000
20	Professional Tax	2400
21	a) HRA Received	105072
22	b) Actual HRA Paid	99999
23	c) 10% on Pay > 10a	67588
24	b-c:	32411
25	d) 40% of Pay. :	262680.0
26	Least of the Above :	32411
27	Assessment Year	2025-2026
28	Tax Payer	Individual
29	Residential Status	Resident
30	Male / Female / Senior Citizen	Male
31	Income from Salary (After eligible exemptions and deductions u/s 16 as per selected regime)	938106
67	Deductions	400000

67	Deductions	(గృహస్థులు, ఉపాధిగ్రహీతలు, ఉపాధిగ్రహీతలకు ఉన్న ఆదాయం నుండి వసూలు చేయబడిన నిధులు)	400000
68	Life Insurance premium paid		5000
70	Contribution toward provident fund / PPF		91728
75	Tuition fees paid for children		10000
77	Contribution toward NPF		50000
80	Employer's contribution toward NPS (u/s 80CCD) i		50000
83	Deposit with Sukanya Samridhi Accounts		10000
85	Total		200000
91	Tick if 80DD is claimed		on
92	Tick if severe disability		on
93	Interest on loan for higher education (u/s 80E)		25000
94	Interest on loan taken for Residential House (u/s 80EE)		50000
95	Tick if 80U is claimed		on
96	Tick if severe disability		on

Month	Amount
MAR	1744
APR	1744
MAY	1744
JUN	1744
JUL	1744
AUG	1744
SEP	1744
OCT	1744
NOV	1744
DEC	1744
JAN	1744
FEB	1744